

**Permanent Building Committee  
Meeting of January 8, 2015**

**Approved 1-15-15**

A duly called and posted meeting of the Permanent Building Committee was held at Town Hall, at 7:30PM, January 8, 2015. Present: S Langer, M King, S Littlefield, R Shupe-Andrew To; *Others*: ARCADIS – R Sitnik, CSS - C Clocher; CBI – W Lawson; CA Crowley – M Vicky; SC – P Quigley, M Kelly

**Citizen Speak: none**

**WMS Windows Project:** Arcadis – R Sitnik, CSS – C Clocher

- Window Testing: OPM contacted WMS Principal to inform of testing plans during the week of 1/12/15
  - Specimen results may be available within a week
  - Type – architect to investigate lifespan of sealant; PBC concerned about need for frequent repair;
  - Location – Several locations chosen; Art room chosen because it is accessible to contractor;
    - Not on front of building
    - Original windows (steel) are installed and mounted on the block interior portion of the wall which covers the fasteners; removal will allow verification of anchoring system
  - Timing – after school hours
  - End Condition (infill) – replace window with MDO on exterior and finished interior; PBC concerned with insulation & safety
  - Storage of removed units – wrapped by GC and stored until construction
- UEC proposal – if some scope is not executed, there will be no charge
- Specification will define scope. i.e., removal of windows;
- Schedule – architect hopes to complete in one summer;
  - Supt stated WPS will help to complete in one summer
- Progress Drawings & estimate status:
  - 60% documents available on Friday 1/16 – comments due in 1 week
    - I full size + electronic
    - Specs – I hard 1 electronic
  - Estimate due 1 week later
  - Allow for future AC need in some rooms - WPS will furnish list of classrooms for this flexible arrangement;
    - Purchase of portable AC units included in project budget; they are not eligible for reimbursement but allowable;
- Windows Samples – PBC considering two options;
  - OPM to ask FMD for preference on interior or exterior screens, overall operability and maintenance;
- Color – architect to recommend
- Greenhouse – architect will investigate building code access issues and ventilation requirements;
- Gym Windows – need a 50 yr solution; not operable

**Police & Fire Stations HVAC** CBI – W Lawson; Crowley – M Vicky

- Update: OPM and Engineer summarized issues at Police and Fire Stations over the holidays;
- Punchlist – distributed to FMD WPD, WFD, for comments
  - mostly CO work
  - ;Extensive list, estimated at \$15,000, to be monetized and reviewed with GC for highest priorities;
  - Relocation of AHU2 was an accommodation to both Owner and GC; PBC has concerns about warranty
  - Liquidated Damages (LD) = \$91,000
  - Requisition balance to finish is \$128,000
- This still has to go through a cooling season; contract docs do not have a provision to hold funds for seasonal start-up;
- Bond Co. – ask Town Counsel to forward finalized Punch List and advise concern that LD & punch list may potentially overcome the available balance.
- FMD metasys software request – could graphics package incorporate floor plan? PBC approved investigating cost of this;
- Rebates – boilers, reset water controls, AHU2 are eligible for rebates;

**It was moved and seconded to approve Police & Fire Station HVAC GC, Ambient Temperature Corp, Req 5, for \$55,593.80. It was approved 5-0.**

**PBC Business:**

- **Pre-School Expansion –**
  - Schools to determine if request fund for Feasibility thro design/Bid at 15ATM
  - Need is immediate
  - Location is a question
- **School Security**
  - PBC requesting D&W to submit fee to assist with RFP for designer fee for ATM

PBC Min 1-8-15 approv

**It was moved and seconded to award contract to D&W for OPM services to develop scope to prepare RFP for Designer services. It was 5-0**

- **900 Worcester**
  - visit site
  - RFP for engineer coming

DRB – PBC meeting for MS Windows and general discussion

- **Round table**
  - PBC would consider participating in review with FMD and other boards whether planned HVAC work is the right decision;
  - must calculate energy use + labor hours to be sure of savings;
  - what is return on investment
  - it was noted that private sector reconsidering some of the more technically challenging delivery systems

**It was moved and seconded to approve the following invoices: It was approved 5-0**

Newton Electric	WHS – BballCrt	Inv 010334737-01 NOT FOR THIS JOB - TOOL	\$ 68.10
Newton Electric	WHS – BballCrt	Inv 0103-5346-01	\$ 14.37
Green's Hardware	WHS – BballCrt	3 Receipts/Invoices \$35.97 / \$7.98 / \$21.98	\$ 65.93
C.A. Crowley	PS&FS HVAC	Inv 0001341 thru December	\$ 1,725.00
BETA	TPC	Inv19 – Svc thru November	\$ 1,072.50
CBI Consulting	Capital Projects	Inv 22733– CA Svc & Commissioning	\$ 4,702.10
BH+A	TPC	Inv 20438 - Nov Svc & HSH (Amd #2)	\$ 12,800.08
HKT architects	Architect's Bundle	Inv 12 – Balances due on Amd 2,4,5	\$ 2,672.00
HKT architects	Architect's Bundle	Inv 13 – Credit for Bidding (dbl charge)	\$ -2,000.00
W.B. Mason	Office Supplies	Inv I22640838	\$ 42.16
DPW-Highway	WHS – BballCrt	WO# 25248	\$ 10,522.81
DPW-Engineering	WHS-BballCrt	WO# 25198	\$ 1,226.47

The meeting was adjourned 10:30PM.

Respectfully submitted,



Kathy Mullaney  
Projects Administrator